**Amendment of Scheme Notice[[1]](#footnote-2)**

*Strata Titles Act 1985*

Section 29

|  |
| --- |
| Scheme Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Scheme Name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Address for Service of the Strata Company[[2]](#footnote-3): | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email address for Strata Company[[3]](#footnote-4): | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Is this a Leasehold Scheme? | [ ]  **Yes** / [ ]  **No** |
| Scheme Expiry Day:[[4]](#footnote-5) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

The Owners of[[5]](#footnote-6) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (strata company) applies to the Registrar of Titles to register the Amendment of Scheme Notice:

|  |  |
| --- | --- |
|  |[ ]  Amending scheme name or address for service |

Attach **Certificate of Strata Company – Change of name and/or address**

|  |  |
| --- | --- |
|  |[ ]  Postponement of leasehold expiry |

Attach **Certificate of Strata Company – Leasehold Expiry Postponement**

The strata company’s execution of the relevant Certificate of Strata Company is taken to be execution of this application.

|  |  |  |  |
| --- | --- | --- | --- |
| Lodged by:[[6]](#footnote-7)  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | Instruct if any documents are to issue to other than Lodging Party **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Address: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Phone Number: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Fax Number:  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Reference Number: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Issuing Box Number: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |  |  |
| Prepared by: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |  |
| Address: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Phone Number: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Fax Number: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Reference Number: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |  |  |
| Titles, Leases, Evidence, Declarations etc. lodged herewith 1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**4. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**5. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **OFFICE USE ONLY**Landgate OfficerNumber of Items Received: \_\_\_\_\_ Landgate Officer Initial: \_\_\_\_\_\_ |

1. ATTENTION: You must **fully** complete this form, incorporating the latest amendments. This form will replace the current Scheme Notice upon registration. [↑](#footnote-ref-2)
2. An address for service must be an address of a place within Australia – see section 215 of the Act. [↑](#footnote-ref-3)
3. Optional. [↑](#footnote-ref-4)
4. This date is calculated on the later of the registration of the leasehold scheme or Amendment of Scheme Notice to postpone the expiry day of the leasehold scheme. It appears on the certificates of title for the lots and the scheme parcel. It may be changed if the postponement is in accordance with leasehold by-laws and authorised by a resolution of the strata company under section 41 of the Act*.* [↑](#footnote-ref-5)
5. To be completed as “[scheme name + scheme type + scheme number]” under s.14(2) of the Act, e.g. Pretty Ponds Survey-Strata Scheme 12345. [↑](#footnote-ref-6)
6. Lodging Party Name may differ from Applicant Name. [↑](#footnote-ref-7)