



# NOTICE TO SURVEYORS T7/2005

## NEW FORMS

As a result of new systems and processes being implemented at DLI the following forms have been updated or created for use by the survey industry as the need arises.

### **SELF ASSESSMENT FORM**

The 'Self Assessment Form' has been revised to make it consistent with the invoices and receipts issued by DLI from the new accounting system. The accompanying new form should now be used for all survey lodgements. An interactive PDF version of the form can be downloaded from Landgate or obtained via an e-mail request sent to [plan.reg@dl WA.gov.au](mailto:plan.reg@dl WA.gov.au).

### **GEODETTIC MARK STATUS REPORT**

When surveyors use a geodetic mark for any reason other than a cadastral survey that requires a new fieldbook to be lodged at DLI, it would be appreciated if the accompanying 'Geodetic Mark Status Report' form was filled in and forwarded to DLI via e-mail or fax. This information will be recorded in GESMAR and thereby provide the survey industry with the most up-to-date information on the status of marks.

An interactive PDF version of the form can be downloaded from Landgate or obtained via an e-mail request sent to [geomarkstatus@dl WA.gov.au](mailto:geomarkstatus@dl WA.gov.au). As this interactive form is only compatible with Acrobat version 6 or higher, surveyors using Adobe Acrobat 5 need to print the form and fax it to DLI on 9273 7657.

### **GEODETTIC MARK IMPENDING WORKS NOTIFICATION**

When surveyors encounter situations where any geodetic mark is at risk of being damaged or destroyed, DLI must be notified immediately to enable appropriate remedial action to be taken. The accompanying notification form should be used in these circumstances or alternatively contact the Manager Geodetic Survey on 9273 7114.

An interactive PDF version of the form can be downloaded from Landgate or obtained via an e-mail request sent to [survey@dl WA.gov.au](mailto:survey@dl WA.gov.au). As this interactive form is only compatible with Acrobat version 6 or higher, surveyors using Adobe Acrobat 5 need to print the form and fax it to DLI on 9273 7657.

**MAX VAN WEERT**  
**ASSISTANT REGISTRAR OF TITLES**  
**A/MANAGER REGISTRATION SERVICES BRANCH**

16 November 2005



OFFICE USE ONLY
DLI Sales Order No

CHECKED
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Enter Date (dd-mmm-yyyy)

24-Nov-2005
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# SURVEY LODGEMENT SELF ASSESSMENT

Valid from 4th July, 2005

LOGGING PARTY

abc
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REFERENCE  
 NUMBER &  
 DESCRIPTION

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DEPOSITED PLAN PRE-ALLOCATED NUMBER	
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PLAN LODGEMENT FEE	\$124.00
NUMBER OF LOTS	<input type="text"/>
LAND PARCEL FEE	\$0.00
<small>(Include balance and inset lots. Exclude vesting and CP lots.)</small>	
Is WAPC deposition Req'd ?	<input type="text" value="No"/> WAPC DEPOSITION FEE
	\$0.00
Does plan include automatic (62D or 67B) memorial ?	<input type="text" value="No"/> MEMORIAL FEE
	\$0.00
<b>TOTAL FEE PAYABLE</b>	<b>\$124.00</b>

**NOTE: TO OBTAIN THE CORRECT 'TOTAL FEE PAYABLE' YOU MUST PRESS 'ENTER' AFTER INSERTING A NUMBER - YOU MUST DO THIS AFTER SELECTING THE OPTIONS IN THE LIST BOXES ON THIS PAGE. THEN SELECT A 'METHOD OF PAYMENT' OPTION BELOW - FOR eSURVEYS USE DLI ACCOUNT ONLY.**

<input checked="" type="checkbox"/>	DLI ACCOUNT	Enter DLI Account Number	<input type="text"/>
<input type="checkbox"/>	CASH/CHEQUE		
<input type="checkbox"/>	CREDIT CARD/EFTPOS		

RESET FORM
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PRINT FORM
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Fax to 9273-7657 or email to [geomarkstatus@dli.wa.gov.au](mailto:geomarkstatus@dli.wa.gov.au)

## GEODETIC MARK STATUS REPORT

Name:

Organisation:

Phone:

Email:

### MARKS LOCATED

Date of Survey/Name of Marks  
ie 25/10/05 APP 1, APP 2

### MARKS DAMAGED

Date of Survey/Name of Marks  
ie 25/10/05 APP 1

### MARKS DESTROYED

Date of Survey/Name of Marks  
ie 25/10/05 APP 1

### Other Details

# GEODETIC MARK IMPENDING WORKS NOTIFICATION

Name:  Organisation:

Date:

Phone:  Email:

**NAME OF MARK:**

## DETAILS OF WORKS:

**DATE WORK COMMENCES:**

### Office Use Only

#### Action by Manager, Geodetic Surveys:

File Number:

Job Number:

#### Action By Surveyor: