

Notice to Surveyors



T6/2021

Plan Template Requirements

Further to "Notice to Surveyors T2/2021" published on 23 March 2021, the transition period for Landgate accepting CAD plans on the previous 'CAD style template' has been extended to 1 February 2022.

Effective from 1 February 2022, any new CAD plans lodged at Landgate must use the "Portal style" template, which includes the "Portal style" admin, plan, design and extra sheet templates. If any plans are lodged with the incorrect template, Landgate will request an amended plan with the correct template, and the plan will not be examined until this is received.

Survey Sheets:

From 1 February 2022, in addition to the above requirements, any Survey Sheets must be in the new template for any new plans lodged.

When Survey Sheets are submitted for plans that were lodged prior to 1 February 2022, Landgate will accept the survey sheet in either the new or old-style template. However, for plans lodged from 1 February 2022, Survey Sheets must be in the new format.

Copies of all relevant templates can be found in Landgate's [e-Plan Kit](#) on the MyLandgate Survey Channel.

For any queries about this notice, please e-mail PlanReformProjectEnquiries@landgate.wa.gov.au

A handwritten signature in black ink that reads "BRoberts".

Bruce Roberts
Registrar of Titles

A handwritten signature in black ink that reads "M. Dolling".

Murray Dolling
Inspector of Plans and Surveys
Principal Consultant (Surveying)

17 November 2021