**Certificate of community corporation –**

**Schedule of unit entitlements / leases / easements / restrictive covenants**

*Community Titles Act 2018*

Sections 40(1), 42(1)(b), 78 and 79

**Scheme number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Community corporation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The community corporation for the community titles scheme numbered above (Scheme) certifies that it has by special resolution[[1]](#footnote-2) approved:

[select one]

|  |
| --- |
|[ ]  the amended schedule of unit entitlements certified by[[2]](#footnote-3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a copy of which has been executed by the community corporation and is attached; or |
|  |  |
|[ ]  amendment of scheme plan by acceptance of lease to create temporary common property (complete **Details** below); or |
|  |  |
|  |  |
|[ ]  amendment of scheme plan by surrender of lease of temporary common property (complete **Details** below); or |
|  |  |
|[ ]  grant of lease[[3]](#footnote-4) of common property (complete **Details** below); or |
|[ ]  surrender of lease3 of common property (complete **Details** below); or |
|[ ]  easement over the tier parcel of the Scheme (complete **Details** below); or |
|  |  |
|[ ]  discharge of easement (complete **Details** below); or |
|  |  |
|[ ]  restrictive covenant over the tier parcel of the Scheme (complete **Details** below); or |
|  |  |
|[ ]  discharge of restrictive covenant (complete **Details** below); or |
|  |  |
|[ ]  transfer of lease3 of common property or temporary common property (complete **Details** below); or |
|[ ]  extension of lease3 of common property or temporary common property (complete **Details** below). |
|  |  |
| **Details:**Instrument dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_ between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [name of parties involved] of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [brief description of land affected] and that all necessary consents were given. |

**Execution**[[4]](#footnote-5)

Execution date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
|  |

1. See *Community Titles Act 2018* s.106(7) for meaning of special resolution. [↑](#footnote-ref-2)
2. Insert full name of licensed valuer. [↑](#footnote-ref-3)
3. Includes a sub-lease. [↑](#footnote-ref-4)
4. See Land Titles Policy & Procedure Guide “SIG-01 Signing of Documents” (and associated guides) in relation to execution requirements. [↑](#footnote-ref-5)