

# Requisition Portal - Personal Information Collection Notice

The Western Australian Land Information Authority, trading as Landgate, collects personal information where required by law or to provide services to you. In addition to our [Privacy Policy](#), this notice provides further details about the collection of your personal information via the collection method identified above.

## Collecting personal information

Your personal information is being collected by Landgate. We collect your personal information to create an account and login information for you to access the Requisition Portal.

## Authority to collect personal information

Your personal information is not required under any specific law. It is gathered by Landgate to manage and operate the Requisition Portal function.

Documentation submitted within Requisition Management System may be required under the *Transfer of Land Act 1893*.

## Choosing not to provide personal information

If you choose not to provide some or all of the requested personal information, you will not be able to login and access the Requisition Portal.

## Disclosing personal information

In some circumstances, Landgate may share personal information with other organisations where this is permitted by law or necessary to deliver services. This may include trusted service providers, relevant government agencies, or research providers who help us improve customer experience. Refer to our Privacy Policy for more information.

## Accessing and correcting personal information

Our Privacy Policy contains information about how you may access and correct your personal information held by Landgate.

## Privacy complaints and questions

Our Privacy Policy outlines how you can lodge a complaint regarding any suspected mishandling of your personal information and how Landgate manages and responds to such complaints.

To contact Landgate about a privacy-related matter, including questions about this collection notice, please contact our Privacy Officer:

- Visit Landgate's website and use the [feedback form](#) (select the 'Privacy and your personal information' feedback category).
- Email: [privacy@landgate.wa.gov.au](mailto:privacy@landgate.wa.gov.au).
- Post: Privacy Officer, Landgate, PO BOX 2222, Midland WA 6936.