

Visitor Sign-in Book - Personal Information Collection Notice

The Western Australian Land Information Authority, trading as Landgate, collects personal information where required by law or to provide services to you. In addition to our [Privacy Policy](#), this notice provides further details about the collection of your personal information via the collection method identified above.

Collecting personal information

Your personal information is being collected by Landgate. We collect your personal information to facilitate your visit to Landgate. This helps us accurately identify, record, and manage everyone entering and exiting the building. Ensuring the safety and security of our staff and visitors is our top priority.

Authority to collect personal information

Your personal information is not required under any specific law. It is gathered by Landgate to manage and operate this function.

Choosing not to provide personal information

If you choose not to provide some or all of the requested personal information, we will be unable to accurately verify your identity or approve your access to Landgate.

Disclosing personal information

Your personal information is disclosed to our building management company, Knight Frank, and may also be disclosed to the building owner, Georgiou Group.

Accessing and correcting personal information

Our Privacy Policy contains information about how you may access and correct your personal information held by Landgate.

Privacy complaints and questions

Our Privacy Policy outlines how you can lodge a complaint regarding any suspected mishandling of your personal information and how Landgate manages and responds to such complaints.

To contact Landgate about a privacy-related matter, including questions about this collection notice, please contact our Privacy Officer:

- Visit Landgate's website and use the [feedback form](#) (select the 'Privacy and your personal information' feedback category).
- Email: privacy@landgate.wa.gov.au.
- Post: Privacy Officer, Landgate, PO BOX 2222, Midland WA 6936.