

Freedom of Information (FOI) Application - Personal Information Collection Notice

The Western Australian Land Information Authority, trading as Landgate, collects personal information where required by law or to provide services to you. In addition to our [Privacy Policy](#), this notice provides further details about the collection of your personal information via the collection method identified above.

Collecting personal information

Your personal information is being collected by Landgate. Landgate collects your personal information such as your name, contact details (email, phone number and address), proof of identity and signature for the purpose of verifying your identity, and processing and responding to your application under the *Freedom of Information Act 1992 (WA)* (FOI Act).

Authority to collect personal information

We collect your personal information under the authority of the FOI Act and in accordance with the *Privacy and Responsible Information Sharing Act 2024 (WA)*.

Choosing not to provide personal information

If you choose not to provide some or all of the requested personal information, Landgate may be unable to identify the documents you seek or process your FOI application.

Use and Disclosure of personal information

Your personal information will be used to process your application under the FOI Act and will only be disclosed outside of Landgate with your consent or when required or authorised by law, including the FOI Act.

Accessing and correcting personal information

You can also apply under the FOI Act to have personal information about you contained in documents held by Landgate amended if the information is inaccurate, incomplete, out of date or misleading.

Privacy complaints and questions

Our Privacy Policy outlines how you can lodge a complaint regarding any suspected mishandling of your personal information and how Landgate manages and responds to such complaints.

To contact Landgate about a privacy-related matter, including questions about this collection notice, please contact our Privacy Officer:

- Visit Landgate's website and use the [feedback form](#) (select the 'Privacy and your personal information' feedback category).

- Email: privacy@landgate.wa.gov.au.
- Post: Privacy Officer, Landgate, PO BOX 2222, Midland WA 6936.