

Bulletin No. 265 | 17 June 2015

Changes to Lodgement Acceptability Check and requisition notification from 20 July 2015

Improved Lodgement Acceptability Check

Landgate is improving our Lodgement Acceptability Check (LAC). By minimising the number of documents lodged with errors, Landgate is improving processing timeframes and reducing the likelihood that our customers will incur requisition fees. The new LAC will review completeness or correctness of the following criteria:

- lodging party details
- item received panel
- Office of State Revenue stamping
- document preparation
- consideration panel
- Verification of Identity (VOI)
- fees
- execution of documents including witnessing.

This LAC will be phased in from 20 July 2015 to be fully implemented by 1 September 2015. During this timeframe, Landgate staff will advise the lodging party when a document does not pass the improved LAC. It will be recommended that they do not continue with lodgement until the identified errors or omissions are corrected. However, the lodging party may choose to continue with the lodgement and Landgate will follow the normal requisition process. Requisitions may delay processing of the document and will incur a requisition fee.

From 1 September 2015, documents that do not meet the improved LAC will not be accepted for lodgement.

Requisition notifications to lodging party only

Where additional information is required for a case, Landgate has previously sent requisition notices to all parties named in the dealing. The result was increased phone interactions and extended processing timeframes.

From 20 July 2015, Landgate will only send requisition notices to the lodging party. This approach will reduce the complexity of managing the case and improve the requisition process for Landgate customers.

These changes to Landgate's LAC and requisition notification processes are supported by current legislation.

For further information please contact Landgate's Customer Service Team on +61 (0)8 9273 7373 or email (customerservice@landgate.wa.gov.au)

A handwritten signature in black ink, appearing to read 'J Villani', is positioned above the name and title. The signature is fluid and cursive.

Jean Villani
REGISTRAR OF TITLES