

customer information bulletin

## Bulletin No. 251 | 30 June 2014

## MODIFIED LOT SYNC PROCESS

As advised in CIB 245 on 27 March 2014, Landgate implemented initiatives to help address the increase in plan lodgements and new title requests.

Landgate temporarily modified the lodgement requirements for the lot sync process until 30 June 2014, and will extend this arrangement while the lot sync process is reviewed. We will provide 30 days notice of any further changes to processes.

New title applications (and relevant documents) are usually required to be lodged within five working days of plan lodgement. Landgate will continue to accept documents later than five days from plan lodgement, and allow these plans and documents to remain in the lot sync process.

Landgate requests that all reasonable efforts are made to adhere to the standard lot sync timeframes, and to ensure that all required documents with the new title applications are complete and correct, to support timely processing.

Regards

Jean Villani REGISTRAR OF TITLES LANDGATE