



Did you know?

Property Reporting Online (PRO) has been **co-designed** by the settlement industry members for all users.

You can submit an Electronic Advice of Sale (EAS), re-enquiry, an advice of sale only and/ or provide the Government required information - all **at one place** using PRO.

Your agency has a personalised **dashboard** showing all EAS transactions of your agency.

You will find all **helpful tools** such as user guides, FAQs within Help link in PRO.

You can find any transaction undertaken by your agency with the help of the **Find function** using Agency File reference, Transaction Id, Volume/Folio, Lot/Plan and Settlement dates.

EAS required fields have been clearly marked with ▲ for your convenience.

Don't know the Lot and Plan of a property? You don't need to anymore; **PRO is developed to save your time**. You only have to enter the Volume and Folio or Lot and Plan, and it will bring up the related land parcel.

You don't need to enter the prefixes or suffixes anymore. If you enter the Volume and Folio, PRO will bring up all the related land parcels and you can choose the right one.

You can now **save a transaction and finish it later on**. You can look for a saved transaction using various fields as defined under the Find function above.

PRO will allow you to **pre-fill details of your repeat clients** within two years since the first interaction with a client.

You can **copy contact details** including addresses and a phone number amongst entities in buying or selling parties.

PRO allows you to **notify Landgate of a discrepancy in an address** quickly and easily.

In case of a title without a street address at the time of the transaction, you will be able to add an address to the best of your knowledge and **proceed with the transaction with ease**.