

Terms of Reference

**Survey Networks Stakeholder
Reference Group**

Version 1.0

Updated: 18 January 2008

Committee:	Survey Networks Stakeholder Reference Group		
Chair:	Manager Survey Networks	Effective Date:	January 2008
Support:			

1 PURPOSE

The Survey Networks Stakeholder Reference Group comprises representatives from the WALIS Community and Landgate’s Spatial Industry customers to monitor and comment on issues relevant to geodetic, cadastral and other survey-related infrastructure and services in Western Australia.

The Survey Networks Stakeholder Reference Group will act initially as a reference group with respect to the development of a GNSS CORS network in Western Australia and may also:

- provide comment on, and suggest specific strategies for, advancing survey products and services for the benefit of Western Australia;
- refer and discuss matters of surveying importance or risk; and
- consider the impact of technological advances on surveying within Western Australia.

Members have self-nominated to be a part of the Stakeholder Reference Group and are selected by Landgate on the basis of their position, industry standing, location and ability to commit to the task.

2 OPERATING PRINCIPLES

The following operating principles have been adopted and will be actively applied by the Survey Networks Stakeholder Reference Group.

The Survey Networks Stakeholder Reference Group aims to:

- seek out opportunities for collaborative approaches to cadastral and geodetic issues and problems, including the use of multi-disciplinary working groups where appropriate;
- identify opportunities to reduce duplication of effort and minimise risk; and
- encourage an open forum of views regarding the way Landgate, and industry in general, conducts business in the provision of geodetic services.

3 MEMBERSHIP

Membership will comprise representatives from government, industry (including large and small firms), current CORS providers, and the academic and scientific community.

It is anticipated that the group will consist of 12 members.

Industry experts may be invited to present at meetings; Landgate staff may be invited to present or observe.

4 ATTENDANCE AND REPORTING

The Group aims to have as many members present as possible for each meeting. This should be possible with enough notice in the lead up to the meetings.

Meetings are held every three (3) months. The first and third meetings of each year will be face-to-face; other meetings will be conducted via teleconference. Items may be forwarded via email or post for consideration between meetings.

The Chair will maintain the Group's records. Outcomes from meetings of the Survey Networks Stakeholder Reference Group will be made available online.

5 REVIEW

The Survey Networks Stakeholder Reference Group will operate for an initial period of 12 months, after which its function will be reviewed by Landgate.

Membership of the Survey Networks Stakeholder Reference Group will be subject to annual review. Should a member withdraw from the Group, Landgate will seek a further nomination to address the vacant position according to category.

The Terms of Reference will be reviewed by Landgate at least annually.