



PO Box 2222, Midland WA 6936

**Customer Centre**

Telephone (08) 9273 7333

Facsimile (08) 9250 3187

## ITEM KNOWN ORDER FORM

(PLEASE ENTER REQUEST DETAILS BELOW)

COMPANY/ TRADING NAME	_____	TELEPHONE NO	_____
FAX NUMBER	_____	E-MAIL	_____
ACCOUNT NUMBER	_____	<input type="checkbox"/> Email	
OUR REF	_____	<input type="checkbox"/> Fax	
CONTACT NAME	_____	<input type="checkbox"/> Pick-Up	
		<input type="checkbox"/> Post	

### TITLE/CROWN LEASE/LAND RECORD

	TYPE	REGISTER NUMBER	*SKETCH	LEGEND
1		/		
2		/		
3		/		
4		/		
5		/		
6		/		

#### Type Codes

CT – Certificate of Title,  
CL – Crown Lease,  
LR – Land Record

#### Sketch Field

(Sketch required if digital title is supplied)

- Yes or Blank

#### Legend Codes

C = Copy of Cancelled Title  
S = Subject to Dealing  
N = New for Cancelled  
SP = Supply Strata with Title Search  
R = Result of Check Search  
(copy of check search must be attached)

- If none of the above - leave blank

### DOCUMENTS

	Prefix & Number e.g. F123456 or 1234/1956	Type T
1		
2		
3		
4		

#### DOCUMENT TYPE e.g.

T = Transfer

M = Mortgage

C = Caveat

U = Unknown (Use for Alpha  
numeric documents only)

### SURVEYS

	TYPE	NUMBER	SHEET
1			
2			
3			
4			

#### SURVEY TYPE (Only the codes below are valid)

P = Plan

DP = Deposited Plan

D = Diagram

S = Strata/Survey Strata

For copies of Crown surveys, please use the standard Survey Only Order Form