

# TRANSFER OF MORTGAGE CHARGE OR FREEHOLD LEASE

NATURE AND NUMBER  
OF INSTRUMENT

DESCRIPTION OF LAND (Note 1)

EXTENT

VOLUME

FOLIO

LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS (Note 2)

TRANSFEROR (Note 3)

CONSIDERATION (Note 4)

TRANSFeree (Note 5)

THE TRANSFEROR for the consideration herein expressed HEREBY TRANSFERS TO THE TRANSFeree the estate and interest in respect of which the Transferor is registered proprietor as set forth in the instrument above described, subject to the encumbrances as shown hereon.

Dated this

day of

Year

TRANSFEROR/S SIGN HERE (Note 6)

TRANSFeree/S SIGN HERE (Note 6)

Signed

In the presence of

Signed

In the presence of

**INSTRUCTIONS**

1. If insufficient space in any section, Additional Sheet, Form B1 should be used with appropriate headings. The boxed sections should only contain the words "see page..."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.

**NOTES**

**1. DESCRIPTION OF LAND**

Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.  
 Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.  
 The Volume and Folio or Crown Lease number to be stated.

**2. LIMITATIONS, INTERESTS, ENCUMBRANCES and NOTIFICATIONS**

In this panel show (subject to the next paragraph) those Limitations, interests, encumbrances and notifications affecting the mortgaged, charged or leased land recorded against the mortgage, charge or lease:

- a) On the certificates(s) of title;  
 (i) In the Second Schedule; or  
 (ii) If no Second Schedule, that are encumbrances;

AND

- b) In the case of a transfer of lease, on the lease, that are encumbrances not recorded on the certificate(s) of title.  
 (Unless to be removed by action or document before registration hereof)

Do not show any:

- (a) Easement Benefits or Restrictive/Covenant Benefits; or  
 (b) Subsidiary interests or changes affecting a limitation, etc, that is to be entered in the panel (eg, in the case of a lease if a mortgage is shown, do not show any partial discharges or any document affecting either).

The documents shown are to be identified by nature and number. The plan/diagram encumbrances shown are to be identified by nature and plan/diagram number. Strata/survey-strata plan encumbrances are to be described as "Interests on strata/survey-strata plan".  
 If none show "nil".

**3. TRANSFEROR**

State full name of the Transferor/Transferors (Mortgagee).

**4. CONSIDERATION**

If a sum of money only, to be expressed in figures and in every other case to be concisely stated in words

**5. TRANSFEREE**

State full name of the Transferee/Transferees (Purchaser) and the address/addresses to which future notices can be sent. If a minor, state date of birth. If two or more state tenancy eg; Joint Tenants, If Tenants in Common specify shares.

**6. TRANSFEREE'S TRANSFEROR'S EXECUTION**

A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated.

OFFICE USE ONLY

**TRANSFER**

**(MORTGAGE, CHARGE, FREEHOLD LEASE)**

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY.

TITLES, LEASES, DECLARATIONS ETC. LODGED HEREWITH

1.	_____	Received Items Nos.
2.	_____	
3.	_____	Receiving Clerk
4.	_____	
5.	_____	
6.	_____	

Registered pursuant to the provisions of the *TRANSFER OF LAND ACT 1893* as amended on the day and time shown above and particulars entered in the Register.

EXAMINED

