

SURRENDER OF LEASE

LEASE NUMBER	DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO

LESSEE-REGISTERED PROPRIETOR OF LEASE (Note 2)

LESSOR-REGISTERED PROPRIETOR OF LAND (Note 3)

THE LESSEES as registered proprietor of the above LEASE HEREBY SURRENDERS the said Lease over the land above described.

Dated this	day of	Year
------------	--------	------

LESSEE/S SIGN HERE (Note 4)

Signed

In the presence of

LESSOR/S SIGN HERE (Note 4)

Signed

In the presence of

IF THE ABOVE LEASE IS SUBJECT TO A MORTGAGE OR CHARGE THIS SURRENDER WILL REQUIRE CONSENT OF THE PROPRIETOR THEREOF

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet, Form B1 should be used with appropriate headings. The boxed sections should only contain the words "see page..."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.
4. Duplicate Lease to be produced.
5. Where issued, the Duplicate Certificate of Title is required to be produced or if held by another party then arrangements must be made for its production.

NOTES

1. **DESCRIPTION OF LAND IN LEASE**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio number, to be stated.
2. **LESSEE**
State full name of the Lessee/Lessees (Registered Proprietor of the lease).
3. **LESSOR**
State full name of the Lessor/Lessors (Registered Proprietor of Land) and the address/addresses to which future notices can be sent.
4. **LESSORS / LESSEES EXECUTION**
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated.



EXAMINED

OFFICE USE ONLY

SURRENDER OF LEASE

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. _____	Received Items
2. _____	Nos.
3. _____	
4. _____	
5. _____	Receiving Clerk
6. _____	

Registered pursuant to the provisions of the *TRANSFER OF LAND ACT 1893* as amended on the day and time shown above and particulars entered in the Register.