



**INSTRUCTIONS**

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure ...".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.
4. Lessee's copy of Lease must be produced.

**NOTES**

1. **LEASE**  
Document number to be stated.
2. **DESCRIPTION OF LAND**  
Lot and Diagram/Plan number to be stated.  
Extent – Whole, part or balance of the land comprised in the Certificate of Title/Crown Land Title to be stated. The Certificate of Title/Crown Land Title Volume and Folio number to be stated.
3. **LESSOR**  
State full name of the Lessor(s) and the address(es) to which future notices can be sent.
4. **LESSEE**  
State full name of the Lessee(s) and the address(es) to which future notices can be sent.
5. **LIMITATION, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS**  
In this panel show those Limitations, interests, encumbrances and notifications affecting the lease: If none show "nil".
6. **VARIATION OF PROVISIONS**  
State variation in the panel provided.
7. **LESSORER/LESSEE EXECUTION**  
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The address and occupation of the witness must be stated.

EXAMINED

Office Use Only

**VARIATION OF LEASE OF CROWN LAND  
(XE)**

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO  
OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED  
HEREWITH

1. \_\_\_\_\_ Received Items
2. \_\_\_\_\_ Nos.
3. \_\_\_\_\_
4. \_\_\_\_\_ Receiving Clerk
5. \_\_\_\_\_
6. \_\_\_\_\_

Registered pursuant to the provisions of the TRANSFER  
OF LAND ACT 1893 as amended on the day and time  
shown above and particulars entered in the Register.